

## **The Hamilton Fellowship**

The Hamilton Fellowship will go live on January 6, 2025, and applications will be accepted through February 12, 2025. As the application window is short, we want to give ample time to interested applicants to prepare their materials by sharing the Application Package guidelines ahead of the window opening.

The application consists of a multi-step process, with email correspondence and additional information required during the open application period. Therefore, we strongly encourage applicants to have their Application Package ready by January 6. Please see the Application Package guidelines below.

Note that this communication is informational. Applicants will not be able to apply outside the submission window of January 6 to February 12.

### **Application Package**

Candidates will be evaluated on the basis of research relevance and impact, feasibility and rigor, research and technical proficiency, creativity and innovation, collaboration and adaptability, and clarity and presentation.

The maximum file size is 10 MB for the files outlined below, to each be uploaded separately in PDF format. For an application to be considered complete, applicants must answer all questions and address all items below (though the Creative Work Portfolio, as noted, is optional).

**(1) Research Proposal** (7 pages maximum, letter size 8.5x11 inches, 12 size font, single-spaced)

- a. Cover page (1 page, including abstract): Title of proposed study; personal information (name, credentials, address, email, phone number, place of employment); while the Fellowship is based in Houston, alternative offices could be considered, please provide your top 3 location preferences among Atlanta, Austin, Boston, Charleston, Dallas, Denver, Houston, Los Angeles, Washington D.C., San Francisco); and statement of intent (maximum 35 words), briefly noting how you see the Hamilton Fellowship positively impacting your education and/or career in health and wellness research. The abstract (150-300 words) should be a brief summary of the research objectives and methods, as well as how the topic is significant to the research and design of places that promote health and wellness.
- b. Project description (5 pages):
  - Identify key research questions and note how these investigations respond to needs in health and wellness design.
  - Provide a problem statement / study purpose supported by a foundation grounded in peer reviewed publications. Identify a paucity of publications, if appropriate, to build the case for your topic.

- Describe the methodology and processes you plan to use in your study, discussing quantitative and qualitative aspects, and explaining why this methodology is best suited to address your research questions. Provide a conceptual or theoretical framework if available.
  - Acknowledge potential logistical challenges with your study and how you plan to address them.
  - Provide a clear schedule outlining project task, internal project reviews, and other milestones; the timeline should demonstrate your consideration of planning to ensure the successful completion of the project within the one-year fellowship.
  - Identify any anticipated products or measurable outcomes—such as findings, publications, design guidelines, tools, etc —noting how they will contribute to existing knowledge.
  - Discuss how the research is academically and practically significant. Describe how your research could shape the future of the field of healthcare design and wellness spaces, noting how you will communicate and disseminate your findings to academic audiences and industry practitioners.
- c. Budget and Budget Justification (1 page): Propose a budget with line items of resources (e.g. sensors, tools, software, collaborators, etc) needed for the success of the project; the budget should also include travel costs to attend one conference to present research outcomes.

**(2) Writing Sample**

- Upload a published article in a peer-reviewed journal, manuscript, or chapter of your dissertation.

**(3) Creative Work Portfolio (if applicable) (10 pages maximum, no larger than 11”x17”)**

- If desired, upload a compilation of text, images, infographics, webpages, spreadsheets, etc., that represents your creative work. Specify as individual vs. group projects, indicating your role within any group projects.

Questions? Please get in touch with us at [hamilton@pagethink.com](mailto:hamilton@pagethink.com)